

Top 10 Mistakes When Purchasing Under A FEMA Award Training

FEMA provides financial assistance to state, local, tribal, and territorial governments, non-profit organizations, institutions of higher education, and other non-Federal entities. All FEMA grant programs are subject to the Federal procurement standards found at 2 C.F.R. §§ 200.317-326.

In audit reports from fiscal years 2010 to 2017, the Office of Inspector General (OIG) found over \$806 million of ineligible contract costs among grant recipients due to non-compliance with procurement requirements. Sixty-nine percent of the findings resulted in recommendations to take the federal funds back.

This 1-hour training delivers guidance to FEMA award recipients and sub-recipients on the most frequent procurement noncompliance issues as reported by the OIG and provides available resources to help avoid these mistakes.

Target Audience

FEMA employees and FEMA award recipients and subrecipients, which include; state, territorial, tribal, and local government personnel, nonprofit organization staff, eligible private entities, and other non-Federal entities.

Topics Include

- Federal procurement rules for states and non-state entities
- Full and open competition
- Sole sourcing
- Time-and-materials contract types
- Contract provisions
- Contractor integrity
- Documentation requirements
- Tools and resources for procurement under grants

Delivery Format

Online training through Adobe Connect. If you have never used this platform, [test your connection in advance here](#).

Training dates and access information are provided below in the Training Schedule.



FEMA

Top 10 Mistakes Training Schedule

Training Date	Time	Training Link	Telephone Conference Code
10/06/2020	11:00 AM (EDT)	CLICK HERE	Phone Number: 1-800-320-4330 Access Code: 428092#
10/07/2020	2:00 PM (EDT)	CLICK HERE	Phone Number: 1-800-320-4330 Access Code: 428092#
10/08/2020	3:00 PM (EDT)	CLICK HERE	Phone Number: 1-800-320-4330 Access Code: 428092#
10/13/2020	3:00 PM (EDT)	CLICK HERE	Phone Number: 1-800-320-4330 Access Code: 428092#
10/14/2020	2:00 PM (EDT)	CLICK HERE	Phone Number: 1-800-320-4330 Access Code: 428092#
10/15/2020	11:00 AM (EDT)	CLICK HERE	Phone Number: 1-800-320-4330 Access Code: 428092#

Other Resources You Can Explore

- [Top 10 Procurement Mistakes Fact Sheet](#)
- [PDAT Website](#)
- [Public Assistance Policy, Guidance, and Fact Sheets Website](#)
- [How to Avoid the Top 10 Procurement Mistakes](#)
- [PDAT Contract Provisions Template](#)
- [State Entity FAQs](#)

For additional information and trainings on the Federal procurement standards, please visit the Procurement Disaster Assistance Team website at www.fema.gov/grants/procurement.